

Parents' Guide

What do participants need?

Please provide plenty of water and drinks for the day.

Clothing suitable for both indoor and outdoor activities.

Sun Cream and a hat/cap in case of warm weather.

A raincoat for break-time and free play. We will encourage children to utilise the space outdoors even if it is grey and overcast.

Hand sanitiser if you have it. We will ask every child to wash their hands as they enter and leave the building each day (as well as key points throughout the day).

Pack of tissues so that should they need to they can 'Catch it, Kill it and Bin it'. Some tissues will also be available on site.

Participants do not need:

Snacks – we are required to provide at least one meal a day (breakfast, lunch or tea) and all food provided at the holiday club (including snacks) must meet school food standards.

Mobile phone – must not be brought to or used on camp. Where necessary, they should be kept in bags until the end of the day

Sports equipment – we've got plenty!

Money – we don't provide tuck shops

Valuables such as expensive watches and non-essential jewellery

COVID Measures:

Parents:

- Anyone over the age of 11 dropping off or picking up children MUST wear a mask.
- Only 1 person allowed to the gates to collect children, any other nonparticipants must wait in the car/off site.



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- Social distance must be maintained at all times between other parents, children and coaches.
- Drop off times must be adhered to - participants will not be allowed on site until their allocated time.
- Nobody other than staff and participants allowed on site other than in the case of emergencies.
- Parents should avoid "mingling" at the gates and mixing with other adults at drop off and pick up times.
- Under no circumstances will Active Fusion tolerate any verbal or physical abuse aimed at them for enforcing these rules which are designed to keep everyone safe. If this does happen the relevant child will have their place cancelled immediately and the police may be informed.

Staff:

- All staff will wear masks during drop off and pick up times and when moving between bubbles.
- All staff will wear masks indoors other than to give group instructions as part of the sessions and when eating.
- All staff will wear masks indoors or outdoors when working in less than 1m from a child in a 1 to 1 situation.
- All staff will download and use the NHS Covid-19 app and follow track and trace guidelines.
- Staff will sanitise their hands regularly and factor in regular breaks for participants to do the same.
- Equipment will be cleaned in between sessions.
- Touch points will be sanitised regularly.

General:

- Any children currently isolating due to a bubble being closed at their school need to see out the remainder of that isolation period before attending camp.
- If there are any positive cases in a child's household during the camp then any child at camp will not be allowed back into camp.
- If there is a positive case in any of our camp bubbles then the whole bubble will be closed for the duration of the week and children and staff asked to self-isolate.
- Active Fusion reserves the right to close the whole camp if there is deemed to be a risk to children or staff either caused by Covid-19 cases or due to staff ratios caused by Covid-19 cases.



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Participants:

- Children should bring with them their own water bottles. In order to minimise contact with staff and other touch points we advise that this is a big enough bottle to last all day or to bring several bottles.
- Children should bring with them a packed lunch; items should be opened by the child without help.
- Children will need outdoor sportswear - unless the weather is terrible activities will be outside so thinking about hats and coats, waterproof trousers etc. Keep an eye on the weather forecast.

Health and Safety on Camp

Are you Ofsted registered?

Yes, we work closely with Ofsted to ensure we work within their helpful and proven guidelines.

What is your safeguarding policy?

Active Fusion are committed to safeguarding and promoting the welfare of children and young people. Safer recruitment is central to the way we work, and all staff and volunteers are expected to share our commitment to safeguarding, always creating an environment where young people feel safe and can thrive.

My child has a medical condition – can they still attend?

We trust that you will give us as much information as possible about any medical condition your child has before camp starts – please share full details on your account at the time of booking.

What about insurance?

All of our camps have full public liability and employer's liability insurance cover giving you extra peace of mind.

What happens if my child has an accident?

Bumps and scrapes happen from time to time. Each camp has at least one first aid qualified coach who can make an assessment, deliver first aid and ensure your child is OK. A form will be completed detailing exactly what happened and the action taken and this will be discussed with you at the end of the camp day. If a more serious incident or accident occurs,



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we will contact you immediately. We have tried and tested policies in place to ensure your child is safe on camp.

Policies on Bullying, Child protection, Behaviour & Complaints

We have comprehensive policies and procedures relating to bullying, child protection, behaviour and complaints.

Frequently Asked Questions (FAQ)

Do you provide food & drink?

Yes. The 2021 funding stipulation requires Active Fusion to provide at least one meal a day (breakfast, lunch or tea) and all food provided at the holiday club (including snacks) must meet school food standards.

Will my child be grouped with friends?

Many children arrive not knowing other children and part of attending camp is developing new friendships. However, we do our best to accommodate friend requests made at the point of booking, prior to arriving on camp. This isn't always possible due to camp numbers and ratios. Movement between groups after the start of camp will be restricted due to our COVID-19 policies.

What time can I drop off & collect my child?

Child drop-off will be from 8.45-9.00am and collection will be from 2.45-3.00pm. You can arrive anytime within these times, but please allow extra time due to our adapted registration and pick-up procedures.

What about outdoor activities?

We'll be outside as much as weather permits. Please ensure your child has clothing and shoes for both indoor and outdoor activities.

What age does my child need to be?

Our programmes are suitable for children who have had their 5th birthday. We have programmes suitable for children up to 11 years.

How do you select your staff?

All of our qualified coaches undergo a thorough selection and preparation process



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including:

- Interview
- Professional and personal reference checks
- Registration and clearance with the Disclosure Barring Service (DBS)
- Online training courses
- In-person induction
- On-the-job mentoring
- Performance evaluations and scoring

How do I claim lost property?

Please label clothing, drinks bottles and lunch boxes. We leave all lost property with the venue so it easy for you to collect.



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